



Guidelines and Expectations for Visitors to the College Site – COVID-19 Homerton College Tours, August 2021

We are sure you are looking forward to visiting the beautiful surroundings of the College buildings and grounds. As you are probably aware, there have been some significant changes to working practices on the Homerton site in recent weeks. We have put new rules and procedures in place to minimise Health and Safety risks during the Covid19 pandemic, in line with Government regulations. Eve Sergeant, our Schools Liaison Officer, has adapted the official guidelines released by the Assistant Bursar, to give you some more information about the expectations for visiting Homerton College to join us on one of our August tours.

Upon arrival, please meet outside the Porters Lodge (or inside the foyer in the case of poor weather) a few minutes before the start of your tour. Parking is available at the college (please visit: <https://www.homerton.cam.ac.uk/abouthomerton/contact> for further information). You will then be greeted by the Homerton student-helper leading your tour, before signing in as a visitor at the Porters Lodge and confirming with them that you have read and agreed to these guidelines and expectations. We will also ask you to sign out at the Porters Lodge when you leave College following the tour.

The tour of College will follow a circular, anti-clockwise route – starting at the Porters Lodge. At various points of the tour, you will have the option to go inside College buildings. Please refer to our guidelines below for further information on visiting College and entering indoor spaces.

Homerton student-helpers leading the tours have also read and agreed to these Covid-19 guidelines. They have also been fully briefed on necessary health and safety guidance, and Eve Sergeant, Schools Liaison Officer, will be fully contactable throughout the tour if additional assistance is required.

We can't wait to welcome you to Homerton, and hope you enjoy your visit.

- 1. If you are suffering from any COVID-19 related symptoms you must not visit the College. If you develop any Covid19 symptoms whilst visiting the College you must leave immediately and inform the person you are visiting at the earliest opportunity.** Avoid touching anything, and wash your hands regularly, cough or sneeze into a tissue and put it in a bin, or if you do not have tissues, cough and sneeze into the crook of your elbow, use a separate bathroom from others, if possible and avoid using public transport to travel home, if possible.
- 2. Make yourself aware of Public Health England guidance about protecting yourself and others around you:** <https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance#guidance-forthe-public>
- 3. Face Coverings on College premises.** The wearing of Face Coverings is strongly encouraged in all indoor work settings. Students, Fellows, Support Staff, Supervision Staff and College Approved Visitors are strongly encouraged to wear face coverings and to observe 1m+ social distancing at all times including in offices, supervision rooms, meeting rooms etc. The few exceptions include when working in single occupancy rooms with closed doors, when eating or drinking, or if you have a medical exemption. Further Government Guidance on the use of Face Coverings can be found here:

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Face Coverings will not be mandatory in external areas such as the College lawns, however, with the new strain of Covid19, it has been suggested that 1m distancing may not be effective enough so please do still maximise distancing wherever possible and also consider the use of face coverings in outside areas so as to keep each other safe.

All Students, Fellows, Support Staff, Supervision Staff and College Approved Visitors will be expected to provide their own Face Covering.

The evidence suggests that wearing a face covering does not protect you, but it may protect others if you are infected but have not developed symptoms. If you have symptoms of COVID-19 (cough and/or high temperature) you and your household should isolate at home: wearing a face covering does not change this. A face covering is not the same as the surgical masks or respirators used as part of personal protective equipment by healthcare and other workers; these supplies should continue to be reserved for those who need them to protect against risks in their workplace, such as health and care workers and those in industrial settings like those exposed to dust hazards. It is important to use face coverings properly and wash your hands before putting them on and taking them off.

4. **All guests must be approved College visitors, must sign in and out at the Lodge and be escorted at all times.** These guidelines should be sent to visitors before arrival and they must adhere to all College Covid19 expectations and all visitors are strongly encouraged to wear a face covering as per point 3.
5. **Please keep your movements around the College to a minimum.**
6. **Keep Left** when moving through corridors and using staircases, maintaining 1m+ social distancing.
7. **Use of Lifts.** Lifts will be operational but will be available to only one person at a time. Please wash your hands before and after use or use anti-bacterial hand sanitiser.
8. **Keep your distance from people.** The risk of infection increases the closer you are to another person with the virus and the amount of time you spend in close contact. Public Health England recommends trying to keep 1m+ away from people as a precaution. The key thing is to not be too close to people for more than a short amount of time, as much as you can. All those on site are now encouraged to adhere to the one-metre social distancing rule. You will not need to socially distance from members of your own household, but we could encourage you to maintain 1m+ distance from other households in your tour-slot. Please maintain 1m+ distance from the Homerton student-helper leading the tour.
9. **Keep your hands and face as clean as possible.** Wash your hands often using soap and water, and dry them thoroughly. Use sanitiser where available, especially as you enter a building and after you have had contact with surfaces. Additional hand sanitisers are available throughout the College. Avoid touching your face.
10. **In the event of a fire or other emergency please leave the building at the nearest Fire Exit.** Please make your way to the Fire Assembly Point maintaining social distancing as far as is reasonably practicable. If you are involved in the provision of assistance to others in an emergency please pay particular attention to sanitation measures immediately afterwards, including washing hands.
11. **You must adhere to all future guidance and behavioural expectations that may be introduced by the College going forward.** We will keep you updated with any changes in these guidelines.
12. **Regularly visit, read and adhere to updated Government advice:**

<https://www.gov.uk/coronavirus>