

**HOMERTON COLLEGE
RETIRED SENIOR MEMBERS ASSOCIATION
CONSTITUTION**

1. Name:

The name of the Association shall be Homerton College Retired Senior Members Association (the Association).

2. Objectives:

- 2.1 To promote and facilitate continuing contact between members of the Association and the College community.
- 2.2 To foster and encourage social and intellectual contact between members of the Association and present members of the College.
- 2.3 To promote social events on a regular basis to which guests may be invited.
- 2.4 To provide a communication and information network on appropriate matters of common interest.

3. Attainment of objectives:

The Association shall seek to attain these objectives by:

- 3.1 arranging meetings, social events, visits and such other activities as may be deemed appropriate by the membership;
- 3.2 assuming a pastoral role as appropriate for members.

4. Membership:

- 4.1 Retired Fellows, Retired Senior Members and retired senior members of the Administrative Staff may be invited by the Principal to join the Association with Entitlements as specified by the College Council of Homerton College. [Appended at the end of this document.]
- 4.2 The Principal may, in consultation with the Committee, invite others who have been closely associated with Homerton College to become members of the Association.
- 4.3 Others, closely associated with the College but not retired Fellows or Senior Members, may be invited to join the Association because of their close links to the College. A member of the RSMA may nominate such a person by contacting either the Chair or Secretary with supporting documentation. The nomination would be considered by the committee and if agreed would be passed to the Principal with the documentation. Such invitations will be rare.
- 4.4 From the date of this new Constitution, the Association will continue to assume ownership of all the rights and privileges conferred by the College, and of the assets and liabilities of the Association.
- 4.5 Members are expected to uphold the good customs of the College.

5. Subscriptions:

- 5.1 All members as defined in 4.1 above shall pay a Life Membership Subscription, the amount of which shall be determined by the Annual General Meeting and which may be amended from time to time.
- 5.2 This Meeting shall also determine any appropriate subscription for other classes of membership (e.g. as defined in 4.2) should this be applicable.
- 5.3 Other contributions may be invited from time to time as necessary for charitable or other purposes, in accordance with the Objectives of the Association.

6. Committee:

- 6.1 The activities of the Association shall be organised by a Committee comprising the three Officers (Chair, Secretary and Treasurer) and up to three other Members.
- 6.2 Further members, up to a maximum of three, may be co-opted to the Committee. The co-option can occur at any time and for a maximum of three years.
- 6.3 The Committee shall be elected or re-elected each year by the Annual General Meeting (AGM). If an Officer relinquishes his or her post between AGMs, the Committee shall appoint an Acting Officer until the next AGM.
- 6.4 Rules for election:
 - [i] Nominations for the Officers of the Committee shall be made in writing to the Secretary not less than two weeks before the date of the AGM.
 - [ii] The Officers of the Committee shall not serve for more than five consecutive years or five years in total. The term of office may include the Officer holding different posts during that five year term.
 - [iii] No elected member of the Committee may serve for more than ten years, including any period as an Officer.

7. Meetings:

7.1 Annual General Meeting:

- 7.1.1 The AGM will normally be held at some time during the Homerton College Reunion each year.
- 7.1.2 Items for the Agenda of the AGM shall be submitted to the Secretary not less than three weeks before the AGM and the Agenda shall be published not less than two weeks prior to the date of the meeting. The Secretary shall be responsible for preparing and circulating to all Members of the Association the Agenda for the AGM together with the Minutes of the previous AGM. These minutes should also incorporate the previous year's Accounts.
- 7.1.3 The Chair of the Association or, in his or her absence, another Officer, shall chair the Annual General Meeting and a quorum shall consist of at least twelve Members.
- 7.1.4 It shall be the function of the AGM to:
 - [i] approve the Minutes of the last meeting and the Accounts of the previous year;
 - [ii] appoint an Honorary auditor;
 - [iii] elect the Committee i.e. the Officers and up to three other Members.
- 7.1.5 The AGM may agree the addition of up to three co-opted members to the Committee.

7.2 Committee meetings:

- 7.2.1 The Committee shall meet from time to time as necessary between one AGM and the next.
- 7.2.2 The Secretary shall be responsible for preparing and circulating to other Members of the Committee, the Agenda and Minutes of the previous Committee Meeting.
- 7.2.3 A quorum for a published meeting of the Committee shall not be less than three members of which at least one shall be an Officer.

7.3 Extraordinary General Meeting:

- 7.3.1 In the event of special business requiring the views of the Membership, the Committee may convene an Extraordinary General Meeting (EGM) during the course of the year. Two weeks' notice shall be given for such a meeting.
- 7.3.2 Six members of the Association, not members of the committee, may call an EGM by sending a written request for such a meeting stating their reasons. Not less than three weeks' notice shall be given for such a meeting.

8. Conduct of the Meetings:

At any meeting of the Association, the Chair shall have a casting vote in the event of votes for and against any single issue being equal.

9. Finances:

- 9.1 The Association's Financial Year shall be 1 August to 31 July in each year.
- 9.2 The Treasurer shall be responsible for maintaining financial records and accounts in such a manner as to ensure that they may be audited and presented to the AGM in accordance with the best accounting practice.
- 9.3 The accounts shall be audited by the Honorary Auditor appointed at the AGM.

10. Amendments to the constitution:

The Constitution shall not be altered nor rescinded except with the consent of at least two thirds of the members present and voting at the AGM.

11. Dissolution:

If, in the unlikely event of the Association being discontinued, the Treasurer will produce the final set of accounts to the date of cessation and close all its bank/building society accounts. Any surplus funds at the date of cessation will then be donated to Homerton College as a gift for the general benefit of Homerton College students.

This Constitution was approved and adopted by the AGM of the Homerton College Retired Senior Members Association on 24 September 2021.

E.C. Jared (Chair) E.A. Thwaites (Secretary) D. Karia (Treasurer)